

Chairperson Scott Hickle
Vice-Chairperson Pete Bienski
Parliamentarian Nancy Hardeman



Commissioners
Leo Gonzalez
Bobby Gutierrez
Kyle Incardona
Kevin Krolczyk
Prentiss Madison
Robert Swearingen

MINUTES

BRYAN PLANNING AND ZONING COMMISSION WORKSHOP MEETING THURSDAY, FEBRUARY 19, 2015 – 4:30 P.M. ROOM 305, BRYAN MUNICIPAL BUILDING 300 SOUTH TEXAS AVENUE, BRYAN, TEXAS

Disclaimer: *The meeting minutes herein are a summarization of meeting procedures, not a verbatim transcription*

1. CALL TO ORDER.

Chairperson Hickle called the meeting to order at 4:37 p.m.

Commission Members Present: Mr. Scott Hickle, Mr. Pete Bienski, Mr. Robert Swearingen, Mr. Bobby Gutierrez, Ms. Nancy Hardeman, Mr. Kevin Krolczyk, Mr. Kyle Incardona, and Mr. Leo Gonzalez.

Commission Members Absent: Mr. Prentiss Madison.

Staff Members Present: Mr. Martin Zimmermann, Planning Manager; Ms. Lauren Crawford, First Assistant City Attorney; Mr. Scott Perkes Planning Intern; Randy Haynes, Senior Planner; Mr. Cody Cravatt, Development Manager; Ms. Maggie Dalton, Staff Planner; Mr. Matthew Hilgemeier, Staff Planner; Ms. Lindsey Guindi, Director of Strategic Projects; and Ms. Mary Lynne Stratta, City Secretary.

4. STAFF PRESENTATION CONCERNING THE STATUS OF THE HEALTH AND WELLNESS AREA PLAN (Questions may be directed to staff, no action will be taken).

Ms. Guindi presented the updated status of the Health and Wellness Area Plan. No action was taken. Presentation handouts are on file and available in the Development Services Department.

Commissioner Gonzalez entered the room at 5:06 p.m.

5. STAFF PRESENTATION CONCERNING PARLIAMENTARY PROCEDURE (Questions may be directed to staff, no action will be taken).

Ms. Stratta presented information concerning correct parliamentary procedures. No action was taken. Presentation handouts are on file and available in the Development Services Department.

2. STAFF ANNOUNCEMENTS (This item includes introductions of new employees, meeting reminders, upcoming events, and staff recognition).

a. Upcoming regular meeting dates: March 5 and April 16.

Mr. Zimmermann presented the staff announcements.

3. PLANNING AND ZONING COMMISSION SUBCOMMITTEE UPDATES (Questions may be directed to staff, no action will be taken).

- a. Subdivision Ordinance Update (Hardeman/Krolczyk).**
- b. Comprehensive Plan Update (Bienski/Hardeman/Hickle).**
- c. Off-Street Parking for Multi-Family Developments (Gonzalez/Gutierrez).**
- d. Zoning/Land and Site Development Ordinance Updates (Hardeman/Madison).**

No updates were presented. No action was taken.

6. STAFF PRESENTATION CONCERNING THE CITY COUNCIL'S ETHICS POLICY (Questions may be directed to staff, no action will be taken).

This agenda item was postponed to the next workshop meeting.

7. REVIEW OF AGENDA ITEMS FOR REGULAR MEETING OF FEBRUARY 19, 2015 (Questions may be directed to staff, no action will be taken).

Mr. Zimmermann distributed and explained changes to the draft annexation service plan for Agenda Item #9.a.

Agenda items were reviewed. No action was taken.

8. STAFF PRESENTATION, DISCUSSION AND DIRECTION TO STAFF CONCERNING PLANNING AND ZONING COMMISSION SUBCOMMITTEE WORK.

This agenda item as postponed to the next workshop meeting. No action was taken.

9. FUTURE AGENDA ITEMS (A Planning and Zoning Commission member may request that a subject for which notice has not been given be placed on an agenda for a future meeting).

No items were requested.

10. ADJOURN.

Without objection, Chairperson Hickle adjourned the meeting at 6:05 pm.

These minutes were reviewed and approved by the City of Bryan Planning and Zoning Commission on this the **5th** day of **March, 2015**.

Martin Zimmermann, AICP
Planning Manager and Secretary to the
Planning and Zoning Commission

A. S. Hickle, Chairperson
Planning and Zoning Commission
City of Bryan, Texas